

Asia in Focus

Guide to Producing a Themed Section

Introduction

Asia in Focus was established in 2015 by students and staff at NIAS– Nordic Institute of Asian Studies. NIAS is a Nordic research and service institute focusing on Asia’s modern transformations. The journal was initiated by NIAS to provide Master students and Ph.D. students a widely accessible and transnational forum to publish their findings.

We require that all contributing authors are either in the process of completing their Master or Doctoral program or that their graduation took place no longer than 2 years prior to paper submission. We do not publish papers written by authors who hold positions as Associate or Assistant Professor or above. **The same applies for authors and guest editors that produce Themed Sections.**

Asia in Focus is a peer-reviewed journal published online twice a year and the Themed Sections are an integral part of these regular issues. In our regular issues, we publish academic articles, academic essays and book reviews, however a **Themed Section should not contain any book reviews.**

Step-by-step guide to producing a Themed Section

- A Themed Section should consist of 3 to 5 academic article or essay manuscripts of approximately 3500 words (+/- 350 words)
- A Themed Section should highlight cutting-edge research areas or problems and be edited by one or two Guest Editors (GEs) who hold a PhD and are experts in the field .
- GEs shall be responsible for selecting the manuscripts to enter into the standard *Asia in Focus* review process.
- The GEs submit a proposals for a Themed Section as a word document to the *Asia in Focus* Managing Editor, Nicol Foulkes Savinetti via email: nicol.foulkes@nias.ku.dk or asiainfocus@nias.ku.dk. The proposal should include:
 - a brief (max 800 words) statement explaining the aims of the Themed Section
 - what the Themed Section's particular contribution to the journal would be
 - abstracts of all articles/essays
 - GE and author bios
- The manuscripts then go through the standard *Asia in Focus* double-blind peer review process (whereby the first review is carried out by a member of the *Asia in Focus* Editorial Committee, and the second review is carried out by two external expert reviewers).
- The *Asia in Focus* Editorial Committee is responsible for selecting the peer reviewers and for managing the review process. They may, where appropriate, consult the Guest Editor(s) for suggestions of expert reviewers.
- It is possible that manuscripts submitted for a Themed Section will be rejected, either with or without an invitation to resubmit.
- Upon acceptance by the *Asia in Focus* Editorial Committee of the manuscripts for the Themed Section, the Guest Editor(s) should provide an introduction/guest editorial to introduce the overarching theme (max 1000 words).
- In the event that fewer than 3 manuscripts are finally accepted, the manuscripts will not be published as a Themed Section and will instead be published individually as an integral part of the regular issue.